

**OCCDHE Business Meeting Notes**  
**November 5, 2008**  
**10:15 – 11:45 am**

**Present:** D. Berkow, M. Bommersbach, G. DeGroot, B. Epstein, G. Gechter, A. Goodwin, C. Haskell, L.A. Hoag, S. Jorgensen-Funk, R. Juarez, D. Kotler, K. Linden, G. McCord, J. Millar, D. Newton, G. Pakalns, B. Reinhardt, S. Richards, R. Rogers, S. Salem, J. Sanford, P. Smith, M. Stevens, J. Stewart-James, T. Thames, B. Thomas, S. Turks, J. Walker, M. Willingham, L. Wolfe, L. Wyatt

**Upcoming Conference Dates:**

- Spring Director's Meeting, April 15-17, 2009 at La Casa in Montecito
- Fall Conference at The Cliffs in Shell Beach October 7 – 9, 2009
- AUCCCD in Asheville, North Carolina October 23 – 28, 2009

Meeting was called to order.

Members present introduced themselves and new members were acknowledged.

Spring Meeting Minutes, were accepted as published.

Financial Reports were not distributed due to technical difficulties. Reports will be distributed to the members electronically following this meeting.

- Chair noted that we came into this year with about +\$14,000 surplus in our account.
- Steering Committee discussed what reserve to keep and agreed \$10,000 is optimal.
- Steering Committee also discussed raising membership dues from \$30 to \$50. Consensus was that given current broader economic conditions, now is not the best time, but may need to reconsider in near future.

**Committee Reports**

Steering Committee proposed adding a second \$500 award for Excellence in Programming to the Innovative Programming Award (also receiving \$500). Motion was made, seconded and approved unanimously.

Steering Committee also proposed adding our own "diversity scholars" program, where we seek to mentor staff from under-represented groups from our campus centers who desire to become center directors in California and are committed to issues of social justice. It was proposed that past chairs from each caucus (minimum of 1 from each) form the evaluation committee to choose the Grant Awardee each year. Applications would be submitted between Spring and Fall Conference each year, and awardee(s) announced at the Fall Conference or Director's Meeting. Awardee(s) would be assigned a mentor for the year and attend the Spring Director's Meeting (funded at \$500) where they will present a 1 hour program. Motion was made, seconded and approved unanimously to move forward with the concept. Past chairs work to finalize application process and criteria, and bring specifics to members for approval at April 2009 meeting. Discussion centered around definition of who would and would not qualify in terms of ethnicity, gender, ability and years of experience.

Chair raised issue of who makes arrangements and pays for food and lodging of volunteers who come to the aid of another center within OCCDHE in case of crises. Consensus was that sending campus should be prepared to fund expenses for any volunteer service provided to another campus in crisis, with understanding that for some smaller centers, that would mean they could not volunteer to help.

Chair reported that OCCDHE has put in a bid for hosting AUCCCD in 2013 in San Diego or in whatever area in the state would be affordable.

The following changes are taking place in the Steering Committee:

- Brian is leaving the committee and was appreciated for his work as a “transformational force.”
- Mimi Bommersbach will replace Brian on Steering Committee for the CSUs.
- Rick Rogers is leaving the committee and appreciated for his contributions as past chair.
- Susan Salem will replace Rick and be Chair Elect from the Independents.
- Since Brad Compliment has moved from UC Riverside to CSU Long Beach, another UC Director will need to replace him as member at large for the UCs.

#### Legal & Ethical Issues Committee

Committee has made progress on review of guidelines, and report that Conflict of Interest, Harm to Self, and Harm to Others are close to being done. These will be passed on to the volunteer readers, then forwarded to the Steering Committee. Dan Berkow joined the Committee, and Stacie Turks was added to the list of readers. Committee will continue to work on other topics to bring forward at the Spring meeting.

#### Multicultural Action Committee

Committee expressed appreciation for full 3 hour programming time at this meeting. Committee has several ideas for the Spring meeting (which will be forwarded to the new Chair, Michele Willingham), and desire to continue managing poster session at Fall conference.

#### Fall 2009 Conference Planning Committee

Committee met, minus Elie Axelroth, adding Debra Kotler and Gail Pakalns. Conference will be held at the Cliffs in Shell Beach, but if we reach required room reservations count, OCCDHE will have exclusive use of all meeting space. Conference Theme will be: Cultivating a Culture of Gratitude, with Dr. Bob Emmons from UC Davis serving as keynote speaker and sharing about his research on Gratitude. Committee discussed several programming ideas including: having cultural entertainment at banquet, adding a large group closing ritual to the final morning of the conference, etc. More details will be made available shortly. Members were asked for suggestions for possible post conference topics. Multi-cultural supervision (Jeanne Manese) was suggested.

#### Caucus Reports

##### University of California

Have word from their President that counseling services will be spared from cuts, but have high pressure for documenting their effectiveness and are under high scrutiny for outcomes resulting from new funding.

##### Independent Colleges/Universities

Discussed 18 different topics, culminating with the issue of threat assessment. Shared concerns with serving as consultants on such committees, and potential liability. Susan Salem suggests connecting with new START and SMART teams operating in LA County (collaborations with local police and mental health providers).

##### California State Universities

CSUs also discussed students of concern and threat assessment committees, along with about 12 other topics. Discussion notes will be distributed with these minutes.

##### Other New Business

Chair announced that Receipts and CE Certificates will be issued via e-mail.

##### Appreciations

Bert Epstein offered appreciation for his planning committee for this Fall conference: Stacie Turks, Liz Gong-Guy, Emil Rodolfa, Barbara Thomas, and Reina Juarez.

The gavel was passed by Reina Juarez to incoming Chair Michele Willingham, and Reina was appreciated for touching all our hearts with her warm spirit and mindful leadership.

Meeting was Adjourned.