

**OCCDHE Fall Conference
Business Meeting Minutes
October 11, 2007**

Present: E. Axelroth, I. Blaisch, J. Bokoles, M. Bommersbach, B. Compliment, B. Epstein, G. Gechter, E. Gong-Guy, C. Haskell, J. Hatton, C. Horton, S. Jorgenson-Funk, R. Juarez, D. Kotler, K. Linden, J. Manese, J. Millar, D. Newton, S. Porter, R. Powell, J. Prince, B. Reinhardt, S. Richards, E. Rodolfa, R. Rogers, S. Salem, W. Sivertsen, P Smith, J. Stanford, R. Tavlin, T. Thames, B. Thomas, S. Turks, J. Walker, M. Willingham, L. Wolfe, L. Wyatt

Action Items:

1. Emil to have a link programmed on the OCCDHE website connecting to the APA Records Retention Policy.
2. Legal & Ethical Committee to review and reauthorize all guidelines currently available on OCCDHE website, especially those regarding suicide/threat of violence assessment by November 15th.
3. Dorian Newton, Liz Gong-Guy, Sandy Jorgenson-Funk, and Gail Pakalns to explore current provision for Emergency Mutual Aid among OCCDHE members and report back at Spring Director's Meeting with recommendations or needed changes.

Upcoming Conference Dates:

- Spring Director's Meeting at La Casa in Montecito April 16 – 18, 2008
- AUCCCD in Fort Worth, Texas October 17 – 21, 2008
- Fall Director's Meeting on the Delta King, Sacramento November 5 – 7, 2008

Minutes:

Meeting was called to order by Chair.

Members present introduced themselves and new members were acknowledged.

Wiggys Sivertsen's many years of service were acknowledged.

Spring Meeting Minutes, previously distributed by e-mail, were accepted.

Financial Report was distributed and reviewed.

- A list of names showing dues paid was circulated for corrections.
- Liz Gong-Guy agreed to take over as Treasurer in 2008.

Committee Reports:

- Legal & Ethical Issues Committee met briefly while at conference. Suggests that rather than rewrite our own, we simply add a link to APA's Record Retention Policy to the OCCDHE website. Steering Committee asks Legal & Ethical Committee to review and reauthorize all guidelines currently available on OCCDHE website, especially those regarding suicide/threat of violence assessment. L & E Committee members are to review and submit feedback by November 15th.
- Multicultural Action Committee is planning for the Spring Director's Meeting. Would like to have a panel of authors or directors who have been successful at "Infusing the Social Justice Advocacy Role into the Counseling Center."

- Fall 2008 Director's Meeting will be held November 5 – 7, 2008. Planning Committee consists of Bert Epstein, Emil Rodolfa, Stacie Turks. Current plan is for meeting to be held aboard the Delta King, on the Sacramento Delta. More details to come.
- Fall 2009 Conference Planning Committee – Elie Axelroth, Mark Stevens, Jeanne Manese and Kristen Linden. Issues with number of attendees, meeting rooms, and event management put returning to Shell Beach in question. In 2005 we had 130 attendees, in 2007 we had 155. The 2009 committee is encouraged discuss details with Randy Powell and consider other centrally located hotel options. Committee is also encouraged to find ways to simplify the evaluation process for CEUs. The current conference committee notes that conducting the separate post-conference added quite a bit of additional work.

Caucus Reports:

- Notes on the CSU discussion items are available with these minutes (see attached).
- The UC group discussion was, according to Brad Compliment, "All about the money."
- Discussion by independents focused on emergency reporting protocols for students in crisis.

Other Business:

- Steering Committee raised question of whether OCCDHE needs to rethink our approach to Mutual Aid and/or revise the existing Emergency Mutual Aid Agreement already in use. Dorian Newton, Liz Gong-Guy, Sandy Jorgenson-Funk, and Gail Pakalns agreed to participate in a Task Force that will study the issue and report back at Spring Director's Meeting.
- Suggestion was made to revise By-Laws such that membership in OCCDHE is granted to a Counseling Center, rather than a person, thus allowing for the Center to send whoever they wish as representative. Steering Committee to finalize.

Meeting was adjourned.