

**OCCDHE Spring Conference  
Business Meeting Minutes  
April 27, 2007**

**Present:** E. Axelroth, J. Bokoles, M. Bommersbach, B. Compliment, D. Davis, B. Epstein, B. Fiala, G. Gechter, A. Goodwin, E. Gong-Guy, D. Graham, C. Haskell, J. Hatton, S. Jorgenson-Funk, R. Kornbluh, K. Linden, J. MacHarg, J. Millar, D. Newton, G. Pakalns, A. Pasternak, J. Prince, S. Richards, R. Rogers, S. Salem, J. Stanford, T. Schmitt, S. Sprinkle, M. Takemoto, B. Thomas, S. Turks, J. Walker, M. Willingham, L. Wolfe

**Action Items:**

1. Gena Gechter will have 7-year Record Retention Policy posted to OCCDHE website.
2. Jeannie Walker, Stacie Turks, and Larry Wolfe will share resources they have regarding a protocol for re-entry evaluations.
3. Bert Epstein, Elie Axelroth and Emil Rodolfa (volunteered by Diana Davis) will coordinate the Fall 2008 Director's Meeting and check on availability of new conference center being built at UC Davis as possible location.
4. Brian Reinhardt will distribute Criteria and procedures for nominations for Fall Awards via e-mail.
5. Randy Powell will distribute Fall Conference Call for Proposals via e-mail.
6. All Directors are asked to study the membership criteria and bring comments for discussion at their Fall Caucus Meetings.

**Minutes:**

Meeting was called to order by Chair.

Members present introduced themselves and new members were acknowledged.

Fall Meeting Minutes, previously distributed by e-mail, were accepted as corrected.

Financial Report was distributed and reviewed.

- A list noting current names/e-mails on listserv and dues paid/owing was circulated for corrections

**Committee Reports:**

- Legal & Ethical Issues Committee met with only two members (Gena Gechter and Sheri Richards). A policy statement re: retaining records for 7 years will be posted to the website shortly. The Committee's role was reviewed, namely that any OCCDHE member can e-mail the committee with a specific question or issue and members are charged with investigating and responding with an answer. The following members volunteered to join the Committee: Alan Goodwin, Jen Sanford, Jeff Prince, and Liz Gong-Guy. Question was raised from the CSU Caucus regarding devising a protocol for re-entry evaluations with specified info that should be provided or addressed by a student and whatever MD or therapist they choose (outside provider). It was suggested that this question be a panel discussion at the Fall Conference, and Jeannie Walker, Stacie Turks, and Larry Wolfe all have resources they can share on this topic.
- Multicultural Action Committee, in addition to soliciting entries for the poster session at Fall Conference, is also planning a "Film Track." Topics of particular interest are in the areas of transgender issues, white privilege, and race/social class issues.
- Bert Epstein volunteered to coordinate the Fall 2008 Director's Meeting in the North, Elie Axelroth as well, and Diana Davis volunteered Emil Rodolfa. Requests were made for having it near a major airport with easy access. Suggestion was made for checking out the new conference center being built at UC Davis, which may be done in time.

- Awards Committee, made up of Brian Reinhardt, Caroline Haskell, Dorian Newton, and Jeannie Stanford met and decided on two awards to be presented at Fall 2007 Conference, namely "Excellence in Leadership" and "Innovative Program." The Program award will come with a \$500 grant to support the winning program. Criteria and procedures for nominations will be distributed via e-mail.
- Brad Compliment provided draft of the Fall Conference announcement which will come to Directors via e-mail and should be distributed to your staff. Conference theme is: "Minding the Brain, Mending the Heart," with Daniel Amen offering keynote "Making a Good Brain Great" and Heartmath Institute presenting on "Creating and Sustaining Emotional Stability." Anticipate approximately 22 spots for programs. Mark Stevens at CSU Northridge is handling CEs, Randy Powell is central contact for registration and program proposals. Costs still estimated at \$160 for registration and \$124 per night for rooms.

Caucus Reports:

- Notes on the CSU discussion items are available with these minutes (see attached).
- The UC group discussion included Michael Young, Vice Chancellor for Student Affairs at Santa Barbara and focused on outcomes of the Mental Health Task Force Report and pending 3% increase.
- Topics discussed by independents included several policy issues and responses to Virginia Tech.

Other Business:

- Questions were raised about membership criteria in the OCCDHE By-Laws. All Directors are asked to study the membership criteria and bring comments for discussion at their Fall Caucus Meetings. Recommendations from each Caucus will then come to the Steering Committee for finalizing.

Don Graham's many years of service were acknowledged.

Meeting was adjourned.